

Hazard	Likelihood	Consequences	Level of Risk	Control Measure
Venue access				
Street level access with ramp	C	2	Low	Floor surfaces are even and wide.
Wharf, water nearby	C	3	Moderate	The edge of the wharf is clearly marked however has no handrail. Schools are advised to keep students away from the edge and no running outside.
Workshop activities				
Physical contact with Young People during physical workshops	C	2	Moderate	Teacher and students briefed when physical contact is required. Tutors are all in receipt of up to date NSW Commission for Working with Children Checks.
Trip and Collision Hazards in space.	C	2	Moderate	Students briefed re hazards in space. Workshop activities designed to be appropriate to the space.
Person to person collision	C	2	Moderate	All young people required to remove shoes. Tutors are in control and aware of whole group.
Areas in workshop out of sightlines of tutors	C	2	Low	Out of bounds areas defined at start of session.
Participant feels isolated from the group	C	2	Low	All activities are designed to be inclusive of the whole group and build trust. All workshops are evaluated at conclusion to monitor effectiveness of teaching styles.
Participant sustains injury	C	2	Moderate	First Aid kits up to date and stocked. Qualified first Aider on site. Teacher is on site at all times with emergency contact details.
Toilets				
Toilets located downstairs at the rear of the studio (2 female, 2 male, 1 easy access) Downstairs foyer (unisex)	C	2	Low	Toilet breaks occur outside of session times or at scheduled toilet breaks Teacher supervision required.
Toilets out of line of sight	D	1	Low	Toilet breaks occur outside of session times or at scheduled toilet breaks
Emergency procedures				
Fire extinguishers and exits clearly marked	C	2	Low	Evacuation plan is in place and all staff are trained in accordance with the plan. Adequate suitable fire extinguishers and hose reels are readily available and suitably indicated.

Likelihood	Consequences	Level of Risk
A. Very Likely	1. Insignificant Injury	E = (Extreme Risk act immediately)
B. Likely	2. Minor Injury	H = (High Risk act today)
C. Unlikely	3. Moderate Injury	M = (Moderate Risk act this week)
D. Very Unlikely	4. Major Injury	L = (Low Risk routine procedures)
	5. Catastrophic	

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